



**CITY OF MORROW, GEORGIA**  
**MAYOR AND CITY COUNCIL MEMBERS**

**Mayor John J. Lampl II**  
**Mayor Pro Tem Van T. Tran**  
**Councilwoman Dorothy Dean**  
**Councilwoman Renee S. Knight**  
**Councilman Khoa Vuong**

**September 8, 2020**

**Work Session Agenda**

**5:30 pm**

**Discussion Items**

1. Economic Development Manager Interviews
2. Review of Meeting Agenda  
New Items:
  - Approval of Tornado Warning Siren Easements
  - Approval of Diverse and Equitable Executive Summary & Administration Dept. Head Salary Increase
  - Approval of GDP Promissory Note
  - Approval of 90 written notice of termination to MARTA
  - Ord. 2020-08 Work Session Start Time options
  - Ord. 2020-09 Fee Schedule (Sanitation)
3. Sanitation
  - a. New Contract Update - Timeline
  - b. Policy-Discussion
  - c. Commercial Rates - Discussion
4. Fire Department Fire Marshal Job Description
5. Financial Summary
6. City Insurance Trident- Argonaut- Update
7. HUD Small Business Grant & CARES Act Expenditures- Update

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*The City Council meeting will be held in the Council Chambers of the Morrow Municipal Complex  
1500 Morrow Road, Morrow, GA 30260*



8. Conference Center Marketing
    - a. Tre and El Nuevo Georgia
    - b. Rack Cards
      - i. Distribution
        1. Direct Mail – Post Card Size
          - a. Bridal Shops
          - b. Planners
          - c. Latino Coming of Age
          - d. Event Coordinators
          - e. Etc
9. New Development
  - a. Lowes Outlet-1865 Mt. Zion Rd
  - b. Popeye's- 6185 Jonesboro Rd
10. Diverse and Equitable Executive Summary – Personnel
  - a. Female hiring ratios – Results and action plan
  - b. Minority hiring ratios – Results and action plan
  - c. Bilingual Ratios – Results and action plan
11. SPLOST Update
  - a. 2008
  - b. 2014
  - c. 2020
12. Microbreweries Ordinance
13. Public Works Discussion
  - a. Bulk/ Yard Waste Plan
  - b. Morrow Center Utility Costs – Efficiency
    - a. City Hall Utility Costs
    - b. PD Utility Costs
    - c. 2nd Fire Station Utility Costs
    - d. Tourist Center Utility Costs
  - c. Additional Bollards at Lee Street
  - d. Street Lighting Update
  - e. Street Repaving Schedule – next 3 years



- f. City Parks Evaluation Results- Requests?
- g. Jester's Creek Phase III Construction- Update
- h. Lake Harbin Sidewalk project – Update
- i. City Signs at Exits off I-75– Replace?
- j. CCWA easement- Duffey Drive
- k. Pedestrian Path Connection-Under Powerlines
  - i. Easement
  - ii. Survey
  - iii. Estimate

#### 14. Future Events - Update

- a. Council Retreat- Survey Results Nov. 7, 2020 9am-4pm
- b. Veteran's Day- Nov. 11, 2020 @ 11am
- c. Clayton County Municipal Association Meetings
- d. Safe Halloween – City Hall Park- Oct. 31st
- e. Day of the Dead – OTM- Nov. 1st
- f. City Christmas – OTM??
- g. Juneteenth 2021- Freedom Field- Pending
- h. Black Heritage Film Festival
  - i. Concept – Target Market
  - ii. Plan (Timeline, Location, Marketing)
  - iii. Budget

#### 15. City Marketing/Communication

- a. City Billboard @ Southlake – Discussion
- b. Logos – City Seal
- c. Business Newsletter
- d. Citizen Newsletter

#### 16. Vegetation Management Discussion

- a. Clean up around lighting- Pending
- b. Arborist Proposals- Pending

#### 17. Tourist Center – Public/Private partnership

- a. Condition of space
- b. Floorplan
- c. Prior Utility costs

#### 18. OTM Property



- a. Insurance Claim Filed – Update
- b. Condition

19. Reynolds Road Property — Discussion

- a. Plan? Design? Budget

20. MARTA

- a. Agreement?
- b. Train Update
- c. Bus Stop Locations
- d. Shelter Issues- Design and construction
- e. Sidewalk-Crosswalks-Lighting–Waste management

21. Property Planning –

- i. Conference Center
  - 1. Implementation
- ii. OTM Access/Public Parking
  - 1. Initiation Process discussion

22. FY (Fiscal Year) 2019-20 Year End Update

- a. Auditor – Schedule of completion
- b. Year End Revenue/ Expenditure Results- Anticipated
  - i. LOST Millage offset Reduction value

23. Budget 2020-21

- a. Tax Digest – Value
  - i. Anticipated Millage Rate
  - ii. LOST value – Millage offset Reduction

24. Department Personnel(Dropbox)

- iii. Organizational Charts
- iv. Duties/Responsibilities
- v. Pay Scales
  - 1. Individual Salaries
  - 2. DCA Salary Surveys
    - a. Police
    - b. Fire
    - c. Admin
    - d. Public Works



25. Job/RFQ Openings:
  - a. Economic Development Director- Update
  - b. Event-Tourism-Social Coordinator - Hiring Freeze
  - c. Social Media – SOQ – Update/Discussion- Hiring Freeze
  
26. Bond Refinancing — Pending
  
27. County/City Property Tax Commissioner – Pending
  - a. 2021 Tax Bill
  
28. Meadowbrook Corner property
  - a. Leased
  - b. Long Term Redevelopment Plan
  
29. Morrow Station Property – Pending
  
30. Board Appointments — Update
  - a. Planning and Zoning (P&Z)
  - b. Downtown Development Authority (DDA)
  - c. Morrow Housing Authority
  - d. Urban Redevelopment Authority (URA)
  
31. 911 Communications Center – Lake City Contract Discussion
  
32. Water Tower — University Logo – Pending
  
33. Council Tour of Properties outside of City limits