



RE-ROOFING PERMIT APPLICATION

1500 Morrow Rd. Morrow, GA 30260 678.902.0870 (T) 770.960.3002 (F)

APPLICATION DATE: ___/___/___

PERMIT NO. _____

RESIDENTIAL [] COMMERCIAL [] DEMO []:

Property Information:

ADDRESS:	BUSINESS NAME/LOT NUMBER:
SERVICES OFFERED:	SQUARE FOOTAGE:
SCOPE OF WORK: (PURPOSE OF PERMIT)	

Owner Information:

NAME:	PHONE #:
EMAIL:	ADDRESS:

Contractor Information:

COMPANY NAME:	CONTACT PERSON:	CONTRACTOR'S LICENSE #:
ADDRESS:		PHONE #:
EMAIL ADDRESS:		ALTERNATE PHONE #:

Architect/Engineer Information:

BUSINESS NAME:	ADDRESS:
PHONE #:	E-MAIL ADDRESS:

Est. Construction Cost: \$ _____ (include labor and materials cost)

MINIMUM FEE IS \$80

Initial I hereby certify that the above proposed structure shall only be modified in accordance with the 2018 Georgia State Building Codes with amendments. This code regulates the design, erection, construction, alteration and renovation of buildings. Compliance is mandatory. I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be compiled with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any state or local law regulating construction or the performance of construction.

Date: _____ Printed Name: _____ Signature: _____

NOTICE: This permit becomes null and void if work authorized is not commenced with six (6) months or if work is suspended or abandoned for a period of six (6) months at any time after it's begun. Proper permits must be obtained before work is begun or fees shall be doubled.

FOR OFFICE USE ONLY : (Processed and entered into the system)		
ZONING VERIFIED: _____	ACCEPTED BY: _____	DATE RECEIVED: _____
APPLICATION/PERMIT FEE: \$ _____	PAYMENT METHOD: <input type="checkbox"/> CHECK <input type="checkbox"/> CHECK# _____ <input type="checkbox"/> CREDIT/DEBIT CARD <input type="checkbox"/> MONEY ORDER	
APPROVED/DENIED BY: _____	DATE: _____	



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***Re-Roofing Permit Application**

Include the following items with your application:

- Permit Fee
- Copy of Valid Liability Insurance
- Copy of 2020 Business/Occupational Tax License (Georgia Jurisdiction)
- Copy of Valid Driver's License



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Affidavit For A Residential Building Permit

Use this form only if property owner is performing the work

NOTICE: The City of Morrow Planning & Economic Development Department will only issue a permit to either a licensed contractor or to the owner-occupant of a residential property. This form must be completed, signed, notarized and submitted to the Planning & Economic Development Department before a permit will be issued. If you are a tenant of a residential building, you must obtain a notarized letter from the property owner authorizing that you have consent to apply for a building permit and perform the work yourself.

Job Site Address: _____

Subdivision Name: _____ HOA? Yes No

Property Owner: _____ Phone #: _____

Tenant Name: _____ Phone #: _____

Description of Work: _____

This affidavit certifies that I am responsible for the following work to be done at the above property job site address:

- Electrical
- Mechanical/HVAC
- Plumbing
- Building
- Low Voltage
- Other (Please Explain) _____

I certify that I have a working knowledge of all construction codes and ordinances adopted by the City of Morrow related to this project. In the event there is a change in my status on this project, I understand that I will be held responsible for all indicated work at this job until the Planning & Economic Development Department has been notified, in writing, of any change. I understand that this permit may be revoked for false statements or misrepresentation as to the material fact in the permit application on which this permit was based. I further agree to indemnify the City of Morrow and its operator from any liability for damages and loss of property if the work performed has not been installed in accordance with the construction codes and ordinances.

SIGNATURE: _____ / _____

Sworn to and subscribed before me.

This _____ day of _____, 20 _____

Notary Public Signature _____ (Notary Public- Please notarize with an official seal)