



Permits, Zoning & Code Enforcement
Zoning Verification Letter Request Form

1500 Morrow Rd. Morrow, GA 30260 678.902.0870 (T) 770.960.3002 (F)

Application Date ___ / ___ / ___

Please complete this form in as much detail as possible and return to Martha "Marti" Tracy at City Hall or via email at: MTracy@cityofmorrow.com.

Timeframe: You can expect to receive a letter within 7-10 business days from the date this form and fees are received.

Fees: \$35.00

1) **PROPERTY LOCATION:** _____

PLEASE CHECK ALL THAT APPLY:

- ZONING OF PROPERTY (including Zoning Map)
- FUTURE LAND USE
- PERMITTED USES
- ALL OTHER INQUIRES SHOULD BE EXPLAINED BELOW

2) **DETAILED EXPLANATION OF REQUEST:**

3) **YOUR CONTACT INFORMATION:**

Name & Phone Number: _____

Address: _____

E-mail Address: _____

Note: If you are requesting City records, please contact Yasmin Julio, Interim City Clerk at cityclerk@cityofmorrow.com, as this would be considered an Open Records Request.

FOR OFFICE USE ONLY : (Processed and entered into the system)			
ZONING VERIFIED: _____	ACCEPTED BY: _____	DATE RECEIVED: _____	
FEE FOR LETTER: <u>\$35.00</u>	PAYMENT METHOD: <input type="checkbox"/> CHECK	CHECK # _____	<input type="checkbox"/> CREDIT/DEBIT CARD <input type="checkbox"/> MONEY ORDER
APPROVED/DENIED BY: _____	DATE: _____		